

**Board Meeting – NorPen Office, St. Anthony****Date and Time:** September 23, 2021, 7:00pm**In person:** Gerry Gros (Chair), Brad Johannessen (Vice Chair), Gloria Barret, Ian Brenton, Maggie Chambers, Garcien Plowman, Darlene Newman, and Dailen Fillier.**Regrets:** Brendan Fitzpatrick, Dale Colbourne, Guy Hurley

1. **Welcome:** Chair welcomed everyone.
2. **Call to Order** – Chair called meeting to order.
3. **Adoption of Agenda:**
  - Motion 210923-1.** Moved by Brandon, seconded by Maggie to adopt the agenda. For 8. Against 0. Motion carried.
4. **Fire Services Update**
  - a. Administration Position
    - A new administrative clerk was hired at the straits fire hall.
5. **Adoption of NorPen Finance Minutes of Meeting held on August 26, 2021.**
  - **Motion 210923-2** Moved by Ian, to adopt minutes of the meeting held on August 26, 2021, seconded by Jackie. For 7. Against 0. Motion carried.
6. **Adoption of NorPen Minutes of Meeting held on August 26, 2021.**
  - **Motion 210923-3** Moved by Ian, to adopt minutes of the meeting held on August 26, 2021, seconded by Tony. For 7. Against 0. Motion carried.
7. **Business Arising**
  - a. **Accounts to be Written Off**
    - **Motion 210923-4** to write of \$5489.63 in old accounts moved by Tony, seconded by Brad. For 7. Against 0. Motion carried.

## 8. New Business

### a. Finance Report

The board reviewed the financial report for September. Not all revenue from September has been determined yet, however, we should be on par with previous years.

### b. Monthly Expenses

**Motion 210923-5** Moved by Tony to pay accounts payable in the amount of \$16,751.65, seconded by Ian. For 7. Against 0. Carried

### c. Number of Board Members

The Board discussed the possibility of reducing the size of the board. It was decided that reducing the size of the board would also reduce the representation of the communities.

**Motion 210923-6** to keep the board size the same moved by Tony, seconded by Maggie. For 6. Against 1. Carried

### d. End of board Term (ME)

NorPen will begin sending out nomination letters to the municipalities and LSDs in the Northern Peninsula for board positions. This will happen after the municipal elections on September 28.

### e. National Day for Truth and Reconciliation

The board decided that NorPen will observe the new holiday, the nation day for truth and reconciliation on September 30. The NorPen staff will receive a paid holiday for that day.

## 9. Correspondence

### A. Letter From the St. Anthony Volunteer Fire Department

The St. Anthony Fire Department is having their 28<sup>th</sup> annual telethon, to be held on October 13<sup>th</sup>. NorPen will make a prize donate of a compost bin to the fire department telethon.

**Motion 210923-6** to donate compost bin to the St. Anthony Fire Department Moved by Tony, Seconded by Maggie. For 7. Against 0. Carried.

**10. Next Meeting:** TBD

**11. Adjournment: Motion 210923-7.** Moved by Ian to adjourn the meeting at 5:10 pm, seconded by Brad. For 7. Against 0. Motion carried.

A handwritten signature in black ink, appearing to be "Brad", written in a cursive style.